



**Notice of a public meeting of  
Executive**

**To:** Councillors Douglas (Chair), Kilbane (Vice-Chair), Kent, Baxter, Lomas, Pavlovic, Ravilious, Steels-Walshaw and Webb

**Date:** Thursday, 12 September 2024

**Time:** 4.30 pm

**Venue:** West Offices - Station Rise, York YO1 6GA

**A G E N D A**

**Notice to Members – Post Decision Calling In:**

Members are reminded that, should they wish to call in any decisions made on items\* on this agenda, notice must be given to Democratic Services by **4:00 pm on Thursday 19 September 2024**.

\*With the exception of matters that have been the subject of a previous call in, require Full Council approval or are urgent, which are not subject to the call-in provisions. Any called in items will be considered by the Customer and Corporate Services Scrutiny Management Committee.

**1. Declarations of Interest**

At this point in the meeting, Members and co-opted members are asked to declare any disclosable pecuniary interest, or other registerable interest, they might have in respect of business on this agenda, if they have not already done so in advance on the Register of Interests. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

- (1) *Members must consider their interests, and act according to the following:*

<b>Type of Interest</b>	<b>You must</b>
<i>Disclosable Pecuniary Interests</i>	<i>Disclose the interest, not participate in the discussion or vote, and leave the meeting <u>unless</u> you have a dispensation.</i>
<i>Other Registrable Interests (Directly Related)</i> <b>OR</b> <i>Non-Registrable Interests (Directly Related)</i>	<i>Disclose the interest; speak on the item <u>only if</u> the public are also allowed to speak, but otherwise not participate in the discussion or vote, and leave the meeting <u>unless</u> you have a dispensation.</i>
<i>Other Registrable Interests (Affects)</i> <b>OR</b> <i>Non-Registrable Interests (Affects)</i>	<i>Disclose the interest; remain in the meeting, participate and vote <u>unless</u> the matter affects the financial interest or well-being:  (a) to a greater extent than it affects the financial interest or well-being of a majority of inhabitants of the affected ward; and  (b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.  In which case, speak on the item <u>only if</u> the public are also allowed to speak, but otherwise do not participate in the discussion or vote, and leave the meeting <u>unless</u> you have a dispensation.</i>

- (2) *Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (3) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*

**2. Minutes** (Pages 1 - 18)

To approve and sign the minutes of the Executive meeting held on 18 July 2024.

**3. Public Participation**

At this point in the meeting members of the public who have registered to speak can do so. Members of the public may speak on agenda items or on matters within the remit of the Executive.

**Please note that our registration deadlines are set as 2 working days before the meeting, in order to facilitate the management of public participation at our meetings. The deadline for registering at this meeting is 5:00pm on Tuesday 10 September 2024.**

To register to speak please visit [www.york.gov.uk/AttendCouncilMeetings](http://www.york.gov.uk/AttendCouncilMeetings) to fill in an online registration form. If you have any questions about the registration form or the meeting, please contact Democratic Services. Contact details can be found at the foot of this agenda.

**Webcasting of Public Meetings**

Please note that, subject to available resources, this meeting will be webcast including any registered public speakers who have given their permission. The meeting can be viewed live and on demand at [www.york.gov.uk/webcasts](http://www.york.gov.uk/webcasts).

During coronavirus, we made some changes to how we ran council meetings, including facilitating remote participation by public speakers. See our updates ([www.york.gov.uk/COVIDDemocracy](http://www.york.gov.uk/COVIDDemocracy)) for more information on meetings and decisions.

- 4. Forward Plan** (Pages 19 - 22)  
To receive details of those items that are listed on the Forward Plan for the next two Executive meetings.
- 5. Capital Programme Update Monitor 1** (Pages 23 - 46)  
The purpose of this report is to set out the projected outturn position for 2024/25 including any under/overspends and adjustments, along with requests to re-profile budgets to/from current and future years.
- 6. Finance & Performance Monitor 1** (Pages 47 - 90)  
This report sets out the projected 2024/25 financial position and the performance position for the period covering 1 April 2024 to 30 June 2024, together with an overview of any emerging issues.
- 7. Treasury Management Quarter 1 Prudential Indicators** (Pages 91 - 110)  
The purpose of this report is to provide a regular update to the Executive Member for Finance on treasury management activity for the first quarter of the 2024/25 financial year and to provide the latest update of the prudential indicators which are included at Annex A to this report.
- 8. Medium Term Financial Strategy Update** (Pages 111 - 122)  
The purpose of this report is to provide an update to the Medium Term Financial Strategy along with an outline of the 2025/26 budget process. The report also informs Executive of the key risks and challenges, along with an overview of the main assumptions used.
- 9. Delivery of supported affordable housing at Lowfield Plot A** (Pages 123 - 158)  
This paper presents recommendations for the delivery of specialist housing on Lowfield Green to develop high quality housing provision on Lowfield Plot A for adults with learning disabilities and/or autism.
- 10. Developing a Special Educational Needs and Disabilities (SEND) Family Hub** (Pages 159 - 176)  
This report seeks approval to create a SEND Family Hub within one of the Council's existing Family Hubs.

**11. Commissioning of New and Expanded Places for Childcare Reforms** (Pages 177 - 202)

This report seeks to inform the Executive about Department for Education (DfE) capital and revenue grants to commission the creation of new places for the delivery of the childcare reforms and the approach for determining allocations. As well as, to seek approval from Executive to the overall programme spend.

**12. Recommissioning of Advocacy Hub Services in York** (Pages 203 - 270)

This report seeks approval from Executive to go out to the market and commence a competitive tender process to re-procure the Advocacy Hub service in York.

**13. Safer York Partnership Community Safety Strategy** (Pages 271 - 306)

This report introduces the three year Community Safety Strategy for York and asks the Executive to note its content and the role City of York Council has as a key partner in its delivery.

**14. Prioritisation of Supplementary Planning Documents** (Pages 307 - 370)

This report seeks to update on the existing SPDs agreed for production, recommend the prioritisation for production of further SPDs with an understanding of their likely contents, resources and timescales. It also seeks approval to proceed with an altered list of SPDs and advises on where additional guidance would be beneficial in preference to an SPD.

The report also considers the e-petition received in March 2024 regarding reviewing the thresholds set out in the Controlling the Concentration of Houses in Multiple Occupation SPD (Draft, 2014).

**15. Enforcement Policy** (Pages 371 - 416)

The report proposes a new enforcement policy for the council.

**16. Lord Mayoralty Points Allocation** (Pages 417 - 422)

This report seeks the Executives approval to reinstate unspent points foregone in respect of a previous Lord Mayoralty allocation in 2019/2020, and to consequently amend the forthcoming Lord Mayoralty allocations accordingly, to take effect for the forthcoming municipal year, 2025/2026.

## 17. Urgent Business

Any other business which the Chair considers urgent under the Local Government Act 1972.

### Democratic Services officer:

Name: Robert Flintoft

Contact details:

- Telephone – (01904) 555704
- E-mail – [robert.flintoft@york.gov.uk](mailto:robert.flintoft@york.gov.uk)

For more information about any of the following please contact the Democratic Services Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports and
- For receiving reports in other formats

Contact details are set out above.

## Reasonable Adjustments and Alternative formats statement

### Alternative formats

To request reasonable adjustments or to provide this document in an alternative language or format such as large print, braille, audio, Easy Read or BSL, you can:



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[www.york.gov.uk/BSLInterpretingService](http://www.york.gov.uk/BSLInterpretingService)  
Select 'Switchboard' from the menu.



**We can also translate into the following languages:**

我們也用您們的語言提供這個信息 (Cantonese)

এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)

Ta informacja może być dostarczona w twoim własnym języku. (Polish)

Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)

یہ معلومات آپ کی اپنی زبان (بولی) میں بھی مہیا کی جاسکتی ہیں۔ (Urdu)